# Internal Audit:

Lenka Perkins

* CAP Pcard:
* CAP Travel:
* CAP Fuel card:
* Other
* FY 2020 focus areas:

# Sponsored Programs Services:

Casey St.Clair

* Department Contacts for Sponsored Programs Services notifications
* Institutional Base Salary and Salary Cap

# Office of Research Advancement and Partnership:

Maureen Bonnefin

* Office of Research Faculty Open House in the Office of Research conference room, Lighty 280 on Friday, October 20th 2019
* Research Week will take place October 21st-25th

# Office of Research Support and Operations:

Derek Brown

* Research Administration Service Award
* Research Administration Contribution Award
* Research Administration Pioneer Award

Jessica Smith-Kaprosy

* Foreign activities email will be sent out soon
* IP procedures updates
* The new subaward person has been hired and will be starting soon! Matt Michener
* Update on the employee retention discussion
* Faculty Transfers