**Internal Audit update**

* Heather Lopez and Tom Ambrosi
  + Gramm-Leach-Bliley Act. Finding
    - Lack of information security risk assessment to define the necessary and appropriate information security safeguards to protect data
      * Student data in this case
    - Now on 2 year cycle

**Managing Data**

* Jason Oliver
  + Working with ORSO/local IT/Central IT to ensure you are appropriately managing data and data security
    - Personally identifiable information will nearly always carry associated security even when HIPAA is not applicable
    - Plan ahead when budgeting
    - Slides to be sent out to RAC email (attached as well)

**SPS update**

* Casey St. Clair
  + Personnel update
    - Authorized to double
    - Offering remote factor
    - Many internal promotions
  + Staff resourcing plans & progress
    - Production may suffer due to onboarding/training
      * Reach out to SPS to elevate set ups
      * Anyone wants to volunteer to participate in the expanded account-setup pilots, they should reach out to their ADR/VCR/AFO to work out the details.
  + Allocating to Ledger 14 at setup
    - If SPS has additional questions regarding budgets, instead of stopping set-up process funds will be allocated to Ledger 14
      * Must have updated/corrected budget to SPS for award to be moved off Ledger 14 via SPAR
      * Can spend while award is on Ledger 14, but cannot invoice
      * Internal budget preferred over processing award to Ledger 14 and requesting SPAR
  + Effort, continuing effort, and Salary cap update
    - 10/20 due date for Summer 2021
    - Spring is overdue now

**Modernization update**

* Carrie Johnston
  + Cost share posting and errors
    - Knowledge Base updated with description of cost center and program
    - See reference guide on Knowledge Base for updates on errors

**ORAP update**

* Maureen Bonnefin
  + Research week
    - October 11-15
    - <https://researchweek.wsu.edu/>
    - [Multidisciplinary](https://researchweek.wsu.edu/multi-disciplinary-team-grant-2021/)**,**[RA & 10K](https://researchweek.wsu.edu/ra-10k-2021/)**,**[Undergraduate Research](https://researchweek.wsu.edu/undergraduate-research-grant-competition/)**,**[Undergraduate Presentations](https://researchweek.wsu.edu/undergraduate-research-presentation-competition/)**, and**[New Faculty Seed Grants](https://researchweek.wsu.edu/new-faculty-seed-grant-2021/)
    - For more information contact the Office of Research Advancement and Partnerships at or.orap@wsu.edu or 509-335-7266 for questions
  + Events
    - <https://orap.wsu.edu/events/>

**ORSO update**

* Matt Mitchener
  + Budget workbook
    - Update is coming
  + Research Admin series
    - Working with HRS to get sign-up in Skill Soft
    - Post-award compliance – New
    - Encourage all to attend
  + Federal other support document submissions changes
    - NIH updates – will email out to RAC
    - NSf PAPPG
  + New discrimination & harassment training
    - Faculty member will need to upload and enter date like IP assignment form
    - Federally required compliance
    - Done through HRS in Skill Soft
  + WSU grant and administration awards announcements
    - Denise Crossler – Contribution award
    - Mods Team – Christine, Ty, and Carrie
    - Suzanne Hamada – Service award
    - Lynda Olin – Service award
  + NCURA annual meeting update
  + Zoom
    - Training and future meetings will remain remote
* Deb Cox
  + New hires
    - Brock Beall
    - Kathleen Stadum

**The next RAC meeting will be December 02, 2021 10AM-11AM**

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