**Internal Audit update**

* Heather Lopez Internal Audit update
  + Lost position – down to 5 auditors
  + Typically 70% time spent on planned audits; remaining time liaison activities
    - This has flipped recently
  + Audits are broader and deeper across the board
    - Due to reduced audit costs of working from home vs travelling costs
    - Not unique to WSU
  + May be contacted as recipient or sub-recipient of award for audit
    - Be prepared
    - Internal Audit Office can assist
  + Heads-up: effort certification audits will be coming
  + Whistleblower Report available on state auditor’s office website

**SPS update**

* Casey St.Clair
  + Effort: Policy & Procedure, possible demo
    - Spring 2021 effort cert kicked-off recently
      * BPPM 40.37: <https://policies.wsu.edu/prf/index/manuals/40-00-contents/40-37-effort-certification/>
      * BPPM 40.40: <https://policies.wsu.edu/prf/index/manuals/40-00-contents/40-40-institutional-base-salary-and-salary-cap/>
      * Effort RG: <https://jira.esg.wsu.edu/servicedesk/customer/kb/view/156963686>
    - Grant PI should not change effort
    - 60 days to process effort certification
    - Reach out to SPS for errors even if things are adding up
    - Unable to do mass cancelations and additions
      * Can cancel individuals for limited reasons
    - 2:00 office hours: <https://wsu.zoom.us/j/92941738616>
    - Use WorkDay service desk instead of SPS general email
      * Please only request RUSH for truly urgent matters
  + SPS Resourcing
    - Unofficial:
      * Processing has been slow, unforeseen gaps after WorkDay implementation
      * Processing about $26 mil per FTE vs standard of $5-10 mil per FTE
      * Received approvals to buildout new positions
      * Expected roughly one year to stabilize
  + NICRA Update
    - Have obligation to negotiate F&A with HHS
    - Maximus selected to assist with negotiations
      * Has been partner of WSU for many years
      * Help negotiate change in base year
      * Explore rate options re: increases, differences based on campus, etc.
        + Will rely on data to inform decision
    - Space surveys and HHS campus visits
      * Training will be forthcoming

**ORSO update**

* Matt
  + NSF SFI MyResearch updates
    - Building “My Disclosures”
    - Falling more into compliance with SFI requirements
    - Emails with links will be sent out to those who need
  + Salary Cap Procedures/Responsibilities update and reminder
    - Matt and Casey working on best practices and policy to present to RAC
    - Updated on the link:
      * PI eREX Form Certifications <https://research.wsu.edu/resources-researchers/operations-support/investigator-certs/>
  + NIH Biosketch and Other Support recent notices
    - March 12, 2021: NOT-OD-21-073: Upcoming Changes to the Biographical Sketch and Other Support Format Page for Due Dates on or after May 25, 2021. <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-21-073.html>
    - April 28, 2021: NOT-OD-21-110: Upcoming Changes to the Biographical Sketch and Other Support Format Page for Due Dates on or after May 25, 2021. <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-21-110.html>
  + Any Covid related props, please include “COVID\_19” in title
  + ORSO slowly moving back into office
    - Email is best way to reach ORSO still: [orso@wsu.edu](mailto:orso@wsu.edu)
  + MyResearch Database Training Presentation
    - June 22, 2021 at 1:00
    - Reminder will be sent out next week

**The next RAC meeting will be September 02, 2021 10AM-11AM**