

Research Admin Community (RAC) Meeting Minutes

March 04, 2021

Modernization

- Carrie Johnston
 - Cost share reporting
 - Filter to look at one project
 - Note: G# indicates sub-award
 - Click hyperlinks on table, or use drop-down arrows to drill down deeper
 - “Blank” indicates funds not included in the type filtered for
 - F&A line will be visible if used
 - Updates
 - Payroll view roll available for all PIs
 - Search “Dashboard Principal” to access PI dashboard
 - “Cumulative Expenses” in award line
 - Click hyperlink to access filter
 - Financial data view roll now active
 - “Grants Custom Reports”

Sponsored Programs Services

- Tyler Howard
 - Updates
 - Special thank you to the Mod Team
 - Acknowledge help and support through set up and go-live of Workday
 - Awards are being set up faster as SPS gets used to Workday
 - Appreciate understanding in delay
 - R2PM
 - Modernization asked departments to participate in Role Position Mapping
 - If this has not been done, please do it
 - Effort certification may not enroll correctly otherwise
 - Ongoing plans for continuing effort – Effort certification for Spring 2021
 - Next iteration 3/15
 - March report will be within 2 days of current
 - Rolled up continuing effort report sent out to ARA
 - VCR for satellite branches
 - Process:
 - Routed exclusively through Workday
 - Go directly into workboxes
 - Appreciate consolidated emails
 - Questions: sps.effort@wsu.edu
 - Reminder about all the revisions to BPPM 40
 - 40.01 fiscal responsibility at department level much more of a practice
 - 40.21 cash advances authorization still on voucher
 - Routed through
 - 10 days before needed

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- Workday expense report for documentation
- 40.27 residual transfer
- 40.37 Effort certification
 - Replaces 40.35 and 40.36
 - No funding posted until effort certification has been completed
- Sandy Jutte
 - Expense Transfer Request
 - Be sure to have all justification documents included
 - Use memo line at top for justification
 - Use memo at bottom for “To/From”

Office of Research Advancement and Partnerships

- Maureen Bonnefin
 - NSF Career proposal assistance
 - Email Maureen or orap@wsu.edu
 - DMP resources
 - LIBGuides for reference
 - ORAP working with ORSO
 - Send interested PIs to ORAP for information sessions

Office of Research Support and Operations

- Matthew Michener
 - Multiple budget tabs for setup with SPS (**Matt**)
 - Needed at award stage
 - SPS needs a tab for each person at any level who is managing a budget
 - Sub form updates (**Anke**)
 - Rolled out new Sub-award initiation form
 - Need general address and remittance address
 - Changes due to Workday requirements
 - Other Support Tracking update (**Jason and Matt**)
 - Preparing for increased disclosure requirements related to overlap and foreign support
 - Changes to eREX regarding PI certifications
 - Other support foreign or domestic
 - Overlap with proposed project
 - Change due to National Defense Authorization Act for FY 2021 Section 223
 - Regulated Data Environment (**Jason**)
 - For use on projects where the data security requirements exceed what can be provided by on-premise resources
 - HIPAA
 - FERPA
 - CUI
 - Bill Bonner (ITS)
 - FAQ available on website

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- SAM.gov registration renewed **(Matt)**
 - Renewed until 3/3/22
- Budget Workbook updated **(Matt)**
 - Updated benefits
- Non-money online form upcoming **(Jason)**
 - Moving away from paper forms

The next RAC meeting will be June 03, 2021 10AM-11AM via ZOOM