Modernization

- Christine Galbreath
  - Carrie Johnston sent out emails to Grant Managers regarding cost shares
    - Requested responses with questions or concerns by end of the month
  - Workday Presentation
    - Features
      - SF 270 and WSU invoices will be electronic forms showing in the inbox
      - Launch integration available
    - Currently running tests and trialing multiple form types to work out bug prior to launch
      - Process remains essentially the same
      - Forms will route to SPS manager and will be viewable if SPS attaches them
      - Reports are exportable to Excel
      - Users can establish personal viewing preferences
      - Program can set up budget to plan funding over several years
    - SPAR
      - Set up to use same questions as current form
      - Can be changed if questions are no longer applicable
        - Will be determined after launch
      - There is an option to attach the budget at the bottom
    - Every grant should only use one award
    - Awards will be viewable through Workday
    - Cost reimbursable vs fixed amount types may need to rely on SPS to update
      - Fixed amount has an installment information section
    - Hard stops:
      - Won’t be able to bill for more than award amount
      - Won’t have to manually back-up overdraft
      - Many validations are in place
    - Award task-list available
    - Contacts
      - Specific SPS accountant will not be visible
      - AG Codes will continue to be used
      - PI and Director will continue to be visible on grant awards
    - All documents related to WSU grants and contracts will be processed through Workday
      - Sponsor-specific forms can be uploaded into Workday
      - Workday information can be transferred to meet sponsor requirements
    - Modernization is planning a “Roadshow” of meetings to address department specific concerns
      - Notify Modernization of any questions or topics of particular interest
Research Admin Community (RAC) Meeting Minutes

March 05, 2020

Office of Research Advancement and Partnership

• Emily Brashear
  o PIVOT – Limited Submission Process
    ▪ List on ORAP site hosted by PIVOT
      • ORAP → Funding → Limited Opportunities → Overview
      • Deadlines are listed after the details
        o Each opportunity lists an internal deadline and a sponsor deadline
        o If the internal deadline has been missed, contact ORAP about submitting
          ▪ Due to lack of other applicants, late submissions may be accepted
      • Application process is listed by the deadline
      • Opportunities on ORAP site can route users to PIVOT website
        ▪ Be sure to be approved by ORAP for Limited Submission Opportunities
        • ORAP will evaluate applications for the best fit
        • ORAP will notify successful candidates when they are approved
        • ORAP will work with unsuccessful candidates to find other opportunities
        ▪ ORAP website provides templates for submissions
        ▪ PIVOT is free to users with a wsu.edu email address
          • Encourage faculty to apply for limited opportunities
            o Many grants have one or no applicants from WSU

• Maureen Bonnefin
  o ORAP Informational Presentation
    ▪ Ins and Outs of Organizational Funding
    ▪ March 10th
  o Faculty Informational Sessions
    ▪ End of March through the beginning of April

Sponsored Programs Services

• Casey St. Clair
  o Staffing updates”
    ▪ Many new hires
    ▪ One open position still
  o SPS moving to JIRA for purchase cards
  o “Thank you” to all who gave feedback on policy update
  o COVID-19
    ▪ WSU Incident Command has been activated
    ▪ Travel restrictions and recalls are in place
      • If the sponsor won’t reimburse travel costs, WSU will
      • Plan documents are being created
    ▪ Business continuity plans being created in case of shutdown
Research Admin Community (RAC) Meeting Minutes

March 05, 2020

- **ORSO:**
  - Proposals will still be processed and will take priority over other tasks
  - Similar to Government shutdown process
  - PAC-12 Higher Education Conference
    - April 30th-May 1st
    - Email Casey with ideas for topics

**Office of Research Support and Operations**

- Matthew Michener
  - Staffing updates:
    - Jason Oliver – Contracts Manager
    - Kate Martinson – Grant and Contract Specialist
    - Jessica Smith-Kaprosy now has a staff of three
    - ORSO is short staffed by one person
  - “Current Pending” is not available, but “Biosketch” is accessible
  - New budget workbook is behind schedule but is in process
  - SAM.gov will be updating in a few weeks
    - EIN will not be going away
    - SAMI will be a new feature
    - Updates will be released as more concrete information is received

**CAHNRS**

- Kiersten Oliver
  - Watch for upcoming open positions

The next RAC meeting will be June 04, 2020 11AM-12PM in Lighty 405.