

Research Admin Community (RAC) Meeting Minutes

June 04, 2020

WSU/PNNL DGRP

- Asaph Cousins and Emily Carbaugh
 - Goals
 - Align WSU faculty and students with PNNL research and capabilities
 - Increase the quality and quantity of STEM PhD graduate students at WSU
 - Draw in non-WSU students
 - Provide unique training, education, and research experiences for highly talented STEM students, and provide a pipeline of talent PNNL and DOE
 - Enhance the scientific impact of PNNL and WSU research
 - New application process and timeline
 - Restructured to focus on new student recruitment
 - Initial applications due in January
 - Recruitment January through April
 - WSU advisor submits pre-proposal eREX in May
 - Note: the pre-proposal eREX is required regardless of the student's funding source *and is only internal*
 - Overview of DGRP Cohorts
 - 2017 – Cohort 1: 10 students
 - 2018 – Cohort 2: 9 students
 - 2019 – Cohort 3: 7 students
 - 2020 – Cohort 4: 9 students
 - **Total: 35 students**
 - Year in graduate program (as of Fall 2020)
 - Year 1: 6 students
 - Year 2: 5 students
 - Year 3: 4 students
 - Year 4+: 17 students
 - Complete: 3 students
 - Graduate programs represented
 - Biological and Agricultural Engineering
 - Chemical Engineering
 - Chemistry
 - Civil Engineering
 - Computer Science
 - Electrical and Computer Science
 - Engineering Science
 - Environmental and Natural Engineering
 - Mechanical Engineering
 - Neuroscience
 - Soil Science
 - Funding structure

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- Years 1 and 2 (pre-ABD) – student at WSU, supported by WSU faculty through normal department
- Years 3 and 4 (post-ABD) – student at PNNL, stipend and benefits supported by PNNL, sub-contracted to WSU
 - WSU provides tuition waiver and lower off-site F&A
- Year 5+ - TBD on a case by case basis
- PNNL provides funding support for up to 24 months
- **Note: students must be ABD status prior to receiving funding from PNNL**
- Transition to PNNL
 - DGRP students will be required to fill out the Institutional Transition Form (ITF)
 - ITF will be logged in MyResearch and can be used as a reference point for anticipated timeline to PNNL
 - Submit budget via eREX at least **8 weeks** prior to student's anticipated transition to PNNL
 - This will initiate the PNNL contract process to be finalized before start date at PNNL
- Additional:
 - Step levels: Step 85 or 5 steps higher than department norm
 - PNNL advisor will serve on student committee
 - DGRP funded through WSU department and PNNL
 - DGRP is not an internship
 - Domestic and international students accepted
 - Clearance/background checks needed to on PNNL campus
 - Recruitment goal: 9-10 students a year
 - Anticipate increase in competitiveness as program continues

COVID-19 update with Q&A session

- Levi O'Loughlin
 - Plan to return for WSU properties posted online
 - Sent to Gov. Inslee, approval anticipated
 - Go-live late Friday or Monday
 - Application process is listed by the deadline
 - Posted document focuses on defined population
 - Working to adapt supplemental guide of risk-based measures for undefined population
 - Working with merging WSU plan with those of agencies WSU works with (e.g. Chamber of Commerce)
 - County policies supersede WSU policies
 - Send questions to: research@wsu.edu

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Office of Research Support and Operations

- Matthew Michener
 - Hiring new coordinator to start July 1
 - Plan to have limited in-office presence in Pullman July 1
 - Everett, Vancouver, and Tri-Cities maintain status quo
 - NSF PAPPG
 - New Deadline: October 5

Sponsored Programs Services

- Casey St. Clair
 - Staffing updates”
 - Many new hires
 - Nate Sletteland
 - Tricia Maxey
 - Hailey Christy
 - Joy Li
 - Effort Certs
 - For this period and forward, digital documentation
 - Sps.effort@wsu.edu
 - Utilize Adobe Pro and above email
 - Print, sign, scan, email for wet signatures
 - Unsigned are accepted, but with strict guidelines
 - **Guidelines sent out soon**
 - Prior periods can be returned as image of 300 dpi or greater to sps.effort@wsu.edu
 - Signing requirements are not changing
 - Copy in anyone who signs on the email

Tri-Cities

- Robin Stanco
 - Kelley Unsicker leaving
 - Grigoriy Ardashev joining

The next RAC meeting will be September 03, 2020 11AM-12PM via Zoom