

RESEARCH ADMINISTRATION COMMUNITY MEETING

March 5th, 2015

Derek Brown called the meeting to start at 10:01am.

Puyallup, Spokane, Prosser, Vancouver, Mt. Vernon, Olympia and Tri Cities were attending via satellite.

OGRD Minutes:

Derek Brown gave an introduction to two new Office of Research IT tools, the 'PI Dashboard' and 'Account Lookup'. These new tools are now live and open for use by WSU faculty and staff.

The 'PI Dashboard' tool is designed to provide WSU faculty a "one-stop-shop" electronic landing page, where they can see a summary of relevant sponsored project information tracked inside of the MyResearch portal. Features include compliance tracking, pending proposal and award information, active and recently completed project listings, important MyResearch notifications, and more. Specific account expenditure information is incorporated into the 'active project' section of the tool, including a "true balance" amount, cost sharing information, and a burn rate generator that will provide the faculty a quick look to see if their sponsored projects are being spent on pace or over/under spending based on a projects Period of Performance. The data is programmed to download and update nightly. Potential sponsored project audit risks and other helpful warnings are also integrated into the tool, intended to alert the faculty member on items that may need reviewed with their grants administrator(s).

The 'Account Lookup' tool, designed more for departmental administrators and not the faculty, will display the same expenditure and burn rate information based off of an eight-digit account number search. Administrators are able to save their favorite account numbers under their MyResearch login to easily bounce back and forth between various accounts. The same potential audit risk warnings from the 'PI Dashboard' will also display on this tool.

Trainings on both tools have gone great and more have been scheduled in the 'Electronic Training Center' (Neill Hall room 416).

SPS Minutes:

Introduction of SPS staff—staff of 15, 11 have been here 10 months and less.

Requested that RAC community be patient while we train and get caught up.

Requested that all emails to SPS be sent to SPS email address, sps@wsu.edu. They will be logged and forwarded to appropriate accountant.

Reviewed new Uniform Guidance codes.

Reviewed policies and process for transfer to fixed price consolidated accounts.

ORA Minutes:

Outline of the ORA programs:

- Introduction
- Institutional Animal Care and Use Committee (IACUC)
- Institutional Biosafety Committee (IBC)
- Institutional Review Board (IRB)
- Radiation Safety Committee (RSC)
- Conflict of Interest Committee (COIC)
- Export Controls
- Responsible Conduct of Research
- Hazardous Materials Shipping
- Contacts

Introduction of the new Director of ORA, Mike Kluzik. Mentioned program development that is happening in ORA right now, there will be more information as things progress.

Next Meeting: Thursday, June 4th from 10:00 – 11:00AM in Lighty 405 – *hope to see you there!*