

RESEARCH ADMINISTRATION COMMUNITY MEETING
DECEMBER 4th, 2014

Diane Rathbun called the meeting to start at 10:01am.

Puyallup, Spokane, Prosser, Vancouver, and Tri Cities were attending via satellite.

Welcomed & announced the following employee changes in OGRD & SPS:

- Matt Michener—Matt is our newest grants and contracts coordinator. He came to WSU from the University of Idaho! Welcome Matt! After some more training, you all will be hearing/working with him.
- Roger Feeley—moved to Florida in November for a work opportunity, we were sad to say goodbye, but we wish him and his family the very best.
- Tom Busch— Very happy to announce Tom as our OGRD Contract Manager! Welcome Tom!
- Linda Olin—New coordinator for Vancouver! Welcome!
- Brandi Winn (Program Assistant)—Welcome to SPS!
- Miguel Vasquez-Aguilera (Fiscal Analyst)—Welcome to SPS!
- Justin Krieger (Fiscal Analyst) – Welcome to SPS!
- Tyler White (Fiscal Analyst)—Welcome to SPS!
- Chad Cook will be leaving SPS and working for UW. We will miss you, Chad! Best Wishes!
- Katy Roberts will be moving to CAHNRS. We will miss you, Katy! Good Luck!

OGRD:

NCURA training opportunities:

- Fundamentals Training (February 4-6 New Orleans, LA)
- Financial Research Administration (March 5-7 Orlando, FL)
- For more information please reference <http://www.ncura.edu/Education/MeetingsConferences.aspx>

WSU Winter Closure:

- The Office of Grant and Research Development will be closed December 25th through January 2nd. We will be back in the office Monday, January 5th. For all proposals due during that time period, please be sure that the proposal and EREX have been submitted to our office by December 22th in order for approvals to be completed by December 23rd. This will allow review/submission to be done before the break. Thank you!

Upcoming Q&A scheduled - Uniform Guidance Pre-Award, Cost Principles, and Subawards:

- December 16th, 2014 10-11am in the ETC (416 Neill Hall)
- Please come prepared with questions!

Eric Rogers, Director, Purchasing Services:

- The department of purchasing services will be making changes due to the new Uniform Guidance. These changes will not be put into effect until July 1st, 2016. The department will be running business as usual until that date.

- Eric will make sure that updates are being sent out as they come.
- Reminder: Be careful on state funds vs. federal funds. Be mindful about money transfers.

Heather Lopez, Director, Internal Audit Office

- The following handouts will be e-mailed out to the list serve
 - Ethics Brief
 - Please call the Internal Audit Office for guidance, they are here to provide us with the best possible guidance.
 - Encourages to call before the incident becomes a large issue.
 - Whistle Blower Cases
 - On average WSU has 2-3 Whistle Blower cases a year.
 - Avenue to report → independent to agency
 - State Audit Office is where you would report, they designate it as a Whistle Blower incident, they open the case, and you are protected from there on out.

SPS: No minutes provided at this time

Next Meeting:

- March 5th, 2015, 10:00AM-11:00AM, Lighty 405

Meeting Adjourned at 10:47AM